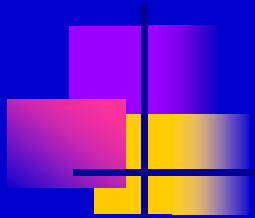




FEDERAL FINANCIAL ASSISTANCE REPORTING FY 2006

Office of Financial Management
Accounting Division



Federal Assistance Reporting

Discussion Topics

- Why do we report federal assistance expenditures?
- Basic assumptions
- Basic structure for reporting will not be changed
- Related features remain the same
- What is new for FY 2006?
- Common reporting problems
- Miscellaneous
- Contact Information



Why do we report federal assistance?

- To assemble the necessary financial info. to publish a statewide single audit as mandated by federal law and OMB regulation
- To specifically develop the financial info. required on the Schedule of Expenditures of Federal Awards
- To provide State Auditor with info. necessary to determine audit compliance requirements
- To provide OFM with info. necessary to determine CMIA participation



Basic assumptions

- Amounts reported will be on the same basis as amounts reported in accounting records and CAFR (GAAP)
- Amounts are accumulated and summarized for reporting by CFDA No. (two exceptions)
- Report expenditures related to revenue sources
 - 0301-0354 & 0356-0399
 - Includes cash and noncash activity
 - Direct and agency indirect expenditures



Basic assumptions

- Report expenditures related to revenue sources (cont'd)
 - 0448 Central Service Indirect cost recovery not supported by agency expenditure
 - 0546 Federal Assistance Received from Nonfederal Sources (Pass-Through)
- 0355 Federal Revenue Non-Assistance - Other (Not reported)
- Associated federal revenue and expenditure amounts listed by CFDA no. on federal disclosure forms
- Several grants can make up an amount for one federal program number



Basic assumptions

- Federal program numbers and titles are consistent from year to year unless added, changed or discontinued in CFDA catalog or requirements of Fed Clearinghouse
- Federal Revenues should equal federal expenditures or a variance explanation has to be provided
- The State is using only 28 federally mandated program clusters and one state established cluster
- Depending on the nature of a loan program, amount to be reported is either annual amount issued or both the annual amount issued and outstanding loans to date



Basic structure for reporting will not be changed

- Will continue to use the disclosure form application
- Each Agency will have access to the application using a user name and password
 - Application will be available August 1
- The disclosure forms being used are the same as last year with minor tweaking
- Collection of DUNS and EIN information will be the same as last year.



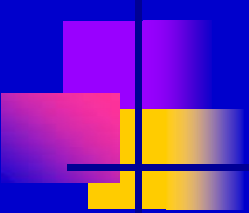
Basic structure for reporting will not be changed

- AFRS reconciliation information will be entered automatically
- OFM will retrieve information directly from the application via FASTRACK
- Once the application is closed, it can be reopened only by request to OFM
- Submission of Agency Federal Assistance Certification will be delayed until December 8, 2006 to align better with State's Letter of Representation requirement



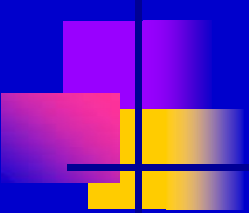
Basic structure for reporting will not be changed

- Requirement to report grant, award or agreement number if no CFDA program number is available
 - Required by instructions for Data Collection Form (part of submittal to Federal Clearinghouse)
 - Will use XX.000 in such a case
 - **XX.999 will only be used when neither CFDA or contract number is available**
- Disclosure forms for Federal Financial Assistance –Direct and Federal Assistance Received from Nonfederal Sources (Pass-Through) will have Award Contract No. boxes. Still limited to 22 characters.
- All disclosure forms will be electronic including variance explanations



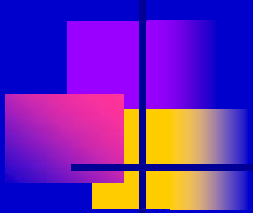
Related features remain the same

- OFM will publish cutoff deadlines for completion of disclosure forms - **September 21, 2006**
- OFM and GA Federal Surplus will provide dollar value on federal surplus property acquired during report year (to be sent by mid-July)



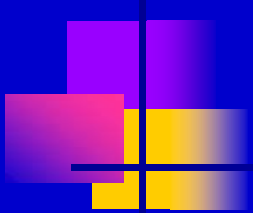
Related features remain the same

- AFRS Information provided by On-Demand FED reports (FED 001 – FED 008) either directly from AFRS or via FASTRACK
 - FED002V in AFRS is FED02V in FASTRACK
- Clearinghouse still requires reporting of CFDA numbers not found in Federal Catalog
 - 0307 – Office of National Drug Control Policy
 - 0345 – National Foundation for the Arts and Humanities is divided into:
 - 0303 – Institute of Museum Services
 - 0305 – National Endowment for the Arts
 - 0306 – National Endowment for the Humanities



What is new for FY 2006?

- Updated instructions for Federal Assistance Reporting in SAAM Chapter 95
 - Examples of the disclosure forms were added



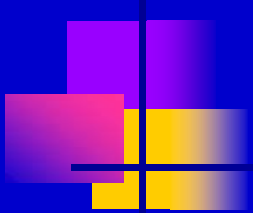
What is new for FY 2006 ?

- CFDA Database, used in disclosure form application, updated to current on-line CFDA Catalog & current 2006 OMB Circular A-133, *Compliance Supplement*
 - Updated CFDA database will be available around June 1, 2006.



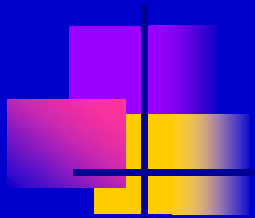
What is new for FY 2006?

- Based on FY 2005 Fed Assistance Expenditures of \$9.586 billion, we can anticipate for FY 2006:
 - Threshold for Type A programs will be \$27 million
 - Threshold for Type B programs will be \$2.7 million
 - Threshold for participation in CMIA will be \$35 million



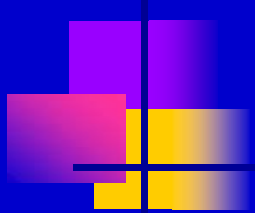
What is new for FY 2006?

- **A-133, Attachment B, Compliance Supplement changes**
 - **CLUSTER CHANGES**
 - **STUDENT FINANCIAL ASSISTANCE —**
 - - 93.108 – Health Education Assistance Loans - deleted
 - **CONSOLIDATED HEALTH CENTERS – deleted**
 - -93.151 – Health Center Grants for Homeless Populations
 - -93.224 – Community Health Centers
 - -93.246 – Health Centers for Migrant & Seasonal Farmworkers
 - -93.927 – Health Centers Grants for Residents of Public Housing
 - **MEDICAID -**
 - -93.776 – Hurricane Katrina Relief Program - added
 - **FOREIGN FOOD DONATION - added**
 - -98.007 – Food for Peace Development Assistance Program
 - -98.008 – Food for Peace Emergency Program



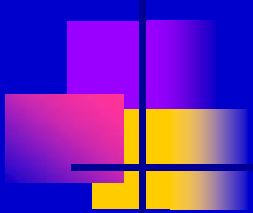
Common reporting problems

- Failure to meet reporting deadlines
 - Federal disclosure forms due **September 21, 2006**
 - AFRS entries should be completed by end of Phase 2
- Failure to keep federal reporting in sync with AFRS
- Failure to provide and report by award (contract) number on Federal Assistance from Nonfed Sources (Pass-Through) form
- Absence of, or incomplete explanations for variances
- Failure to document information recorded



Common reporting problems

- Failure to review Research and Development activity for reclassification, if appropriate
- Failure to properly accrue leads to recordings in wrong year
 - This includes keeping the revenue and expenditure accrual in sync
- Failure to submit corrected disclosure information after an audit correction
- Failure to properly classify subgrantees leads to under reporting of funds passed through to subrecipients



Miscellaneous

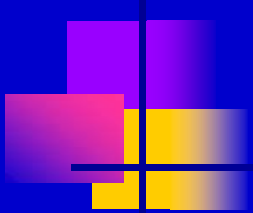
Important Web Sites

STATE

OFM Home Page	http://www.ofm.wa.gov
SAAM	http://www.ofm.wa.gov/policy/default.asp
RCWs	http://www.leg.wa.gov/rcw/default.aspx

FEDERAL

OMB Circulars	http://www.whitehouse.gov/omb/circulars/
CFDA Catalog	http://www.gsa.gov/fdac/
CFRs	http://www.access.gpo.gov/nara/cfr/cfr-table-search.html
HHS Indirect Guide	http://www.hhs.gov/progorg/grantsnet/state/asmbc10.pdf
U.S. Law	http://thomas.loc.gov/
Excluded Parties List	http://epls.arnet.gov/
Single Audit Clearinghouse	http://harvester.census.gov/sac/



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